

Attachment 4A: Audited Financial Statements Customer Confirmation

MEMORANDUM FOR (Use only the addressee(s) that apply)

DIRECTOR, ACCOUNTING SERVICES
DIRECTOR, ACCOUNTING SERVICES, AIRFORCE
DIRECTOR, ACCOUNTING SERVICES, ARMY
DIRECTOR, ACCOUNTING SERVICES, DEFENSE AGENCIES
DIRECTOR, ACCOUNTING SERVICES, MARINE CORPS
DIRECTOR, ACCOUNTING SERVICES, NAVY

SUBJECT: **[Entity's]** Confirmation of the Financial Statements for the Period Ended
March 31, 2005

This letter accompanies, and is an integral part of, the **[entity's] final audited/unaudited** financial statements and note schedules for the period ended **March 31, 2005**.

We have reviewed the **audited/unaudited** financial statements and notes for **[Entity]**. We have, jointly with our service provider, completed the associated checklists for all financial statements and notes. We have found no material errors or omissions. We **[concur/do not concur]** that the information that **[entity]** submitted to the **[Director of the Accounting Services Network]** is accurately reflected in the financial statements and note schedules.

(The following paragraph should be included if the Entity does not concur in the above paragraph. Identify all material errors and omissions that prevent concurrence.)

[Entity] does not concur because the following items are materially misstated and cannot be corrected because:

a.

b....

My point of contact is **[name]**, who can be contacted at **[phone number]** or by electronic mail at **[e-mail address]**.

[Signature and Signature Block]

(The signature block and signature should be an executive at the Financial Management Executive level or higher.)